



Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 20th February 2025 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Agenda

Agenda items should be submitted to the Clerk seven clear days before the meeting. The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	Attendance & Apologies	
	To record attendance and to receive apologies for absence.	
2.	Declaration of Interests	
	To receive declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	
3.	To Approve the Minutes of the Previous Parish Council Meeting	
	To approve and confirm the accuracy of the Minutes of the meeting held Thursday 16 th January 2025.	
4.	To Receive the Minutes of other Committees/Meetings	
	To receive the minutes of the Planning Committee Thursday 16 th January 2025.	
5.	Whalley Parish Council Casual Vacancy	
	To receive an update on the vacancy advertised by the Council.	
6.	To Adjourn the Meeting for Public Discussion	
	To adjourn for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person)	
7.	Monthly Financial Report	
	To Authorise Accounts, Payments, Receipts & Balances for February 2025.	
8.	Skipton Building Society	
	To review the Banking Mandate with Skipton Building Society.	
9.	Grant Applications 2024-25	
	To consider requests for grant funding under Local Government Act 1972 in this budget year.	Emailed to Cllrs.

10.	Speeding Awareness/Joint Working Group/Traffic Matters	
	To receive an update on speed awareness/prevention measures in Whalley/ to receive SpID Report 63 Mitton Road, LC26 (outbound).	
11.	Flooding	
	For Council to discuss any updates/ correspondence from LCC - 85139 RE: condition of Wiswell Lane, Whalley and blocked drains – GM.	
12.	Planning Permission Whalley Sports Park	
	12.1 To receive an update on the progress of planning application for the Sports Park. 12.2 To decide if WPC would like to support the provision of an all-weather pitch on the QEII land.	
13.	Parish Online Mapping	
	To receive an update on the mapping tool.	
14.	Licensing Act 2003: Consultation - Ribble Valley Borough Council Draft Cumulative Impact Assessment (CIA) 2025-2028	
	For the council to consider a response to the Consultation.	
15.	VE Day 80th Anniversary - 8th May 2025	
	To discuss and consider how to commemorate the 80th Anniversary of VE Day.	
16.	Partnership Meetings	
	To receive reports from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.	
17.	Reports by Cllrs & Clerk as INFORMATION only – Not for debate	
	Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item. <ul style="list-style-type: none"> • Rural Bulletins • Whalley Queen St RAG Reports • RVBC Updates • Neighbourhood/Stay In The Know/Crime Figures January • Invitation - Development of the 10-year vision and Masterplan for the newly named Clay Fields site at Whalley - elected members and invited guests only Wednesday 29 January 2025 • Waste Bins - King Street Whalley - verbal update • NALC Executive Bulletins and newsletters • Pub in the Hub / First Aid Training • United Utilities - Notification of Planned Wastewater Treatment Works Refurbishment – Kingsmill Avenue, Clitheroe • Folk Festival 26th and 27th April 2025 • Cybercrime • Government's Consultation on Strengthening the Standards Regime • Bench on The Sands 	

	<ul style="list-style-type: none"> 85573 RE: Correspondence from Mitton Road Action Group, Whalley & Action Points 	
18 .	Next Meeting Date	
	To approve the next meeting date of Thursday 20 th March 2025 at 7.30pm to be held at Whalley Old Grammar School.	

Local Government Act 1972

Whalley Parish Council

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Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting. The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	Attendance & Apologies	
	Present: Cllr Allen, Cllr Ball, Cllr Highton (Chairman), Cllr Mirfin, Cllr Smith, Cllr Vickers. Apologies: Cllr Threlfall. In Attendance: Liz Haworth (Clerk), 3 members of the public.	2528/25
2.	Declaration of Interests	
	Cllr Highton and Cllr Mirfin declared non registrable interests in item 11 for discussion on the agenda. As the topic was for information only, they remained for the discussion. Cllrs Mirfin and Allen also declared an interest in the grant application received from WEF as Governors and did not partake in the decision outcome of this application.	2529/25 2530/25
3.	To Approve the Minutes of the Previous Parish Council Meeting	
	3.1 It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 21 st November 2024.	2531/25
	3.2 It was resolved to approve and confirm the accuracy of the Minutes of the Precept Budget meeting held Thursday 28 th November 2024.	2532/25
4.	To Receive the Minutes of other Committees/Meetings	
	4.1 It was resolved to receive the minutes of the Planning Committee Thursday 21 st November 2024.	2533/25
	4.2 It was resolved to receive the minutes of the WWB Joint Burial Committee 9 th October 2024.	2534/25
5.	Whalley Parish Council Casual Vacancy	
	There has been no interest in the vacancy advertised by the Council. WPC will continue to advertise the vacancy and ant interested parties should contact the clerk for further information.	2535/25

Whalley Parish Council Approved Minutes Ref No:				Cash Book			JANUARY 2025	
Chq No.	Date	Inv no.	Payee / Payer	Description	NW Curr £	NW QE2 £	Skipton £	Total £
DD	02/01/2025		Easy Web	Website/Email Services	(86.75)			(86.75)
Bankline	20/01/2025		E Haworth	Salary/Office/Travel	(1,223.15)			(1,223.15)
Bankline	20/01/2025		E Haworth	Reimbursement ICO	(40.00)			(40.00)
Bankline	20/01/2025		HMRC	ITE297.20 NI£35.06 ENI£100.50	(432.76)			(432.76)
Bankline	20/01/2025	2.2E+08	E-On Next	Vale Gardens Electricity	(17.85)			(17.85)
Bankline	20/01/2025	682	Abbey Gardening Services Ltd	Vale Gardens (December)	(327.60)			(327.60)
			Abbey Gardening Services Ltd	Parish Churchyard (December)	(418.80)			(418.80)
Bankline	20/01/2025	3925	Kays Highways Ltd	Traffic Management	(1,003.68)			(1,003.68)
Bankline	20/01/2025	3717	PNFS	Membership	(30.00)			(30.00)
Movement in Month					(3,580.59)	0.00	0.00	(3,580.59)
Cash Book Balance at START of Month					23,895.65	1,095.00	81,705.68	106,696.33
Cash Book Balance at END of Month					20,315.06	1,095.00	81,705.68	103,115.74

8. Internal Auditor

It was resolved to appoint Karl Baldwin as the independent internal auditor to evaluate the effectiveness of the Councils governance processes and control of finances.

2539/25

9. Grant Applications 2024-25

To consider and determine requests for grant funding and donation requests under Local Government Act 1972 in this budget year.

Four grant requests were received and approved totalling £4925.

¹Whalley Educational Foundation - Repairs to Flooring - £2625

²Whalley In Bloom – Purchase of plants, compost, equipment and planters £1500

³Whalley Table Tennis Club – Coaching Development - £500

⁴Little Green Bus – door to door professional transport for elderly, immobile and vulnerable £300.

One late application will be considered at the next meeting.

2540/25

10. Speeding Awareness/Joint Working Group/Traffic Matters

10.1 The latest SpID Report LC83 10 King (outbound) December 2024 was reviewed by members of the council.

2541/25

10.2 To discuss the reply received from Highways re Wiswell Lane and the request for a Highways review. Nothing further to report at the time of the meeting. Issues are ongoing.

2542/25

¹ Granted under Power of Local Government Act 1972 S.133

² Granted under Power of LGA 1972 S.144

³ Granted under Power of Local Government (Miscellaneous Provisions) Act 1976 s19 (1) (e).

⁴ Granted under Power of Local Government and Rating Act 1997 s26-29

11. Flooding	
<p>The Council discussed and noted the effect of the recent flooding in the village. Brief notes of concern.</p> <p>The existing foul drains cannot cope with flash floods and cause flooding of properties in the centre of the village.</p> <p>Blocked foul drains are causing issues around the Cloisters/ Sydney Avenue areas. Issues seem to come from the Hayhurst estate, new Lawsonsteads estate, Broad Lane, Wiswell Brook with flooding in the gardens around Station Road, Church Lane and The Sands.</p> <p>The Parish Council would like to see a review of the drainage system with UU & LCC working together to highlight and resolve issues including a definitive map/plan of Whalley's existing draining system, including surface water drains, foul water drains, mixed drains, including all access points.</p> <p>All newly constructed drains added to the system should be detailed on the map to include all the new developments.</p> <p>A review of the Lawsonsteads Attenuation Ponds and potential new drainage needs around the Accrington Road area.</p> <p>Part of planning applications for new properties should review the drainage capacity.</p> <p>Equipment to manage the capacity and flow of the water, particularly in flood times would give an early indication of action measures.</p> <p>Regular cleaning of the drains in problem areas.</p> <p>Proper Emergency Call Out Assistance from the Responsible Authorities.</p> <p>Initial enquires and contact are to be made with LCC and UU for information.</p>	2543/25
12. Planning Permission Whalley Sports Park	
Awaiting an update from planning re the application. Clerk to make enquiries on progress.	2544/25
13. Parish Online Mapping	
<p>CLlr Vickers reported on the online mapping tool and WPC unanimously resolved to take an annual subscription to benefit from the online mapping tool. To be reviewed annually.</p>	2545/25
14. VE Day 80th Anniversary - 8th May 2025	
<p>Considerations were given as to how to commemorate the 80th Anniversary of VE Day. Some suggestions were to erect the lamppost Tommys, place the clear Tommys around the village, "Lamp Light Of Peace" represent the 'light of peace' that emerged from the darkness of war, consider suggestions from the public.</p>	2546/25
15. Partnership Meetings	
<p>To receive reports from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.</p> <p>CLlr Mirfin attended a Police Partnership meeting which covered issues including drugs issues and the Police raids over Christmas, Cumulative Impact Assessment, responsibilities around Licensing Reviews.</p>	2547/25

16.	Reports by Cllrs & Clerk as INFORMATION only – Not for debate	
	<p>Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.</p> <ul style="list-style-type: none"> • Rural Bulletins • Whalley Queen St RAG Reports • Trading Standards/Consumer Alerts • RVBC Updates • Neighbourhood/Stay In The Know • Invitation - Development of the 10-year vision and Masterplan for the newly named Clay Fields site at Whalley - elected members and invited guests only Wednesday 29 January 2025 • Waste Bins - King Street Whalley - verbal update • NALC Executive Bulletins and newsletters <p>Cllr Ball reported that the accounts for the Alms Houses have been submitted to the Alms House Association for review. A resident had contacted Cllr Ball with concerns of vehicles causing vibration damage to properties along Mitton Road. The hedge on Mitton Road still requires further work. Clerk to enquire with LCC.</p> <p>Cllr Vickers attended the RV LALC meeting in November.</p>	<p>2548/25</p> <p>2549/25</p>
17 .	Next Meeting Date	
	It was resolved to approve the next meeting date of Thursday 20 th February 2025 at 7.30pm to be held at Whalley Old Grammar School.	2550/25

Meeting Closed at 9.30pm.

Signed by Chairman:

Date:

Councillor Martin Highton

Agenda Item 4 (3 Pages)



"Together we aspire, together we achieve"

Whalley Parish Clerk
27 Waddow Grove
Waddington, Clitheroe
BB7 3JL
M:07966 388843
E:clerk@whalleyparishcouncil.org.uk

Local Government Act 1972
Whalley Parish Council
Planning Committee Meeting

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 16th January 2025 in the Calder Room, Whalley Old Grammar School at 7.00pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.

The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	Attendance & Apologies	
	Present: Cllr Allen, Cllr Ball, Cllr Highton, Cllr Smith, Cllr Smith, Cllr Vickers (Chairman). Apologies: Cllr Threlfall. In Attendance: Liz Haworth (Clerk) 3 members of the public.	179/25
2.	Declaration of Interests	
	There were no declarations of disclosable pecuniary, other registrable and non-registrable interests in items for discussion on the agenda.	180/25
3.	To Approve the Minutes of the Previous Meeting	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held on Thursday 21 st November 2024.	181/25
4.	To review and consider the Planning applications received since October 2024 meeting.	
	Planning Applications received for consideration attached. Public Participation at the discretion of the Chairman (5 mins per person).	182/25

Planning App	Location/Proposal	Plan Officer	Comments /Link
3/2024/0961 Received : 19/11/2024 Registered : 27/11/2024 Committee : 18/12/2024	20 Hawthorn Road Barrow BB7 9EE Applications for full consent Regularisation of partial conversion of a garage to living space and removal of an internal wall. Change of rear doors to bi-folding doors and a window.	Stephen Kilmartin	https://webportal.ribblesvalley.gov.uk/site/scripts/planx_details.php?appNumber=3%2F2024%2F0961 Emailed to WPC for consultation No Comments returned - Noted

Planning App	Location/Proposal	Plan Officer	Comments /Link
<p>3/2024/0933</p> <p>Received : 13/11/2024</p> <p>Registered : 14/11/2024</p> <p>Committee : 27/11/2024</p> <p>Withdrawn Decision Date : 27/11/2024</p>	<p>1 to 7 George Street Whalley BB7 9TH Non-Material amendment</p> <p>Non-material amendment to planning permission 3/2021/1004 involving changes to window. Change and increase of size from the extension to the retail unit at ground floor to a store room. Addition of a bin store adjacent to the store room. Addition of cycle storage within the store room. Addition of a rendered masonry wall covering the external stair. External glazing moved from the face of the rear stairwell. Roof/third floor level skylights amended.</p>	Kathryn Hughes	<p>https://webportal.ribblevalley.gov.uk/planningApplication/36984</p> <p>For Information Only</p> <p>Planning Status Withdrawn</p> <p>Noted</p>
<p>3/2024/0944</p> <p>Received : 13/11/2024</p> <p>Registered : 21/11/2024</p> <p>Committee : 27/11/2024</p> <p>Withdrawn Decision Date : 27/11/2024</p>	<p>1 to 7 George Street Whalley BB7 9TH Discharge of Conditions</p> <p>Approval of details reserved by conditions 3 (external materials), 4 (details of new windows/doors/rooflights/solar panels, 5 (cycle stores), 6 (south elevation glazing), 10 (odour assessment), 12 (boundary wall specifications) and 13 (rear balcony details) of planning permission 3/2021/1004.</p>	Kathryn Hughes	<p>https://webportal.ribblevalley.gov.uk/planningApplication/36995</p> <p>For Information Only</p> <p>Planning Status Withdrawn</p> <p>Noted</p>
<p>3/2024/0927</p> <p>Received : 08/11/2024</p> <p>Registered : 27/11/2024</p>	<p>Tree Tops Springfield Close Whalley BB7 9AF</p> <p>Variation of Condition</p> <p>Variation of conditions 2 (approved plans), 5 (window details and obscure glazing) and condition 6 (parking and turning facilities) of planning permission 3/2021/0998 for proposed new sustainable detached house on an existing development strip of land adjacent to Treetops.</p>	Emily Pickup	<p>https://webportal.ribblevalley.gov.uk/planningApplication/36979</p> <p>Emailed to WPC for consultation</p> <p>Noted</p>
<p>3/2024/0949</p> <p>Received : 18/11/2024</p> <p>Registered : 09/12/2024</p>	<p>65 Mitton Road Whalley BB7 9RY</p> <p>Applications for full consent</p> <p>Proposed single-storey rear extension and new roof over existing kitchen and garage. Alterations to existing front boundary wall and new extended drop kerb.</p>	Lucy Walker	<p>https://webportal.ribblevalley.gov.uk/planningApplication/37000</p> <p>Emailed to WPC for consultation</p> <p>Noted</p>

Planning App	Location/Proposal	Plan Officer	Comments /Link
3/2024/0982 Received : 29/11/2024 Registered : 10/12/2024	6 Nab View Whalley BB7 9YG Applications for full consent Regularisation of conversion of garage to home gym.	Maya Cullen	https://webportal.ribblevalley.gov.uk/planningApplication/37032 Emailed to WPC for consultation Noted

5.	Reports/Updates/Other	
	<p>Items arisen re planning / correspondence received since the last meeting.</p> <p>LCC D3/2024/0927 - Tree Tops Springfield Close – RVBC Approved 15/1/2025 LCC D3/2024/0851 - 4a Wiswell Lane Whalley – Response – RVBC Refused 10/1/2025</p> <p>RVBC Planning & Development Meeting Thursday 9th Jan Land South of Accrington Road, Whalley 3/2022/1158 4a Wiswell Lane, Whalley 3/2024/0851 – RVBC Refuse 10/1/2025</p> <p>New application 3/2025/0015 - 1 Waters Edge Whalley BB7 9UF – no details available as of agenda Proposed demolition of existing conservatory and construction of two-storey extension to side with single-storey link to the garage, single-storey extension to the rear and alterations. Noted.</p> <p>New application 3/2024/0834 - 69 King Street Whalley BB7 9SW - no details available as of agenda Proposed conversion of an existing retail unit with accommodation at first floor over into a boutique hotel with restaurant. WPC to ask RVBC Planning for an extension of time to respond to consultation now received (13/1/2025) to discuss the planning application at the next WPC Meeting.</p> <p>Woodland Healing – 2 x bell tents/yurt – to confirm relevant planning permissions are in place if applicable.</p>	183/25
6.	Next Meeting Dates	
	It was resolved to approve the date of the next meeting on Thursday 20 th February 2025 at 7pm at Whalley Old Grammar School.	184/25

Meeting Closed at 7.30pm

Signed by Chairman:

Date:

Agenda Item 7

Whalley Parish Council
Approved Minutes Ref No:

Cash Book

FEBRUARY 2025

Chq No.	Date	Inv no.	Payee / Payer	Description	NW Curr £	NW QE2 £	Skipton £	Total £	VAT £	Net £
DD	01/05/2025		Easy Web	Website/Email Services	(86.75)			(86.75)	(14.46)	(72.29)
Bankline	24/02/2025		E Haworth	Salary/Office/Travel	(1,223.15)			(1,223.15)		(1,223.15)
Bankline	24/02/2025		HMRC	IT£297.20 NI£35.06 ENI£100.50	(432.76)			(432.76)		(432.76)
Bankline	24/02/2025		Abbey Gardening Services Ltd	Vale Gardens (January)	(327.60)			(327.60)	(54.60)	(273.00)
Bankline	24/02/2025		Abbey Gardening Services Ltd	Parish Churchyard (January)	(418.80)			(418.80)	(69.80)	(349.00)
Bankline	24/02/2025		Little Green Bus	Donation	(300.00)			(300.00)		(300.00)
Bankline	24/02/2025		Whalley In Bloom	Grant	(1,500.00)			(1,500.00)		(1,500.00)
Bankline	24/02/2025		WEF	Grant	(2,625.00)			(2,625.00)		(2,625.00)
Bankline	24/02/2025		Whalley Table Tennis Club	Grant	(500.00)			(500.00)		(500.00)
Bankline	24/02/2025	JM2885	WEF	Room Hire	(28.00)			(28.00)		(28.00)
Bankline	24/02/2025	SPID49	Altham Parish Council	63 Mitton Road LC26	(164.70)			(164.70)		(164.70)

Movement in Month

(7,606.76)	0.00	0.00	(7,606.76)	(138.86)	(7,467.90)
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Cash Book Balance at START of Month

20,315.06	1,095.00	81,705.68	103,115.74
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Cash Book Balance at END of Month

12,708.30	1,095.00	81,705.68	95,508.98
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Bank Reconciliation

NW Curr £	NW QE2 £	Skipton £	Overall £
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Bank Statement Balance at START of month

20,315.06	1,095.00	81,705.68	103,115.74
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0.00

0.00

Cash Book Balance at START of month

20,315.06	1,095.00	81,705.68	103,115.74
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Agenda Item 8

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AWAITING FURTHER INFORMATION AT TIME OF AGENDA

Skipton Bld Soc
To remove ex-councillor and nominate a new signatory for the account

Agenda Item 9

Summary of Grant Applications & Donation Requests 2024-25 (Part 2)

Organisation	Purpose	£ Amount Requested
Ribble Valley Rail	Planting at Whalley Railway Station and ongoing maintenance	£300
Whalley & District Lions	To provide an afternoon activity for the less young at the Methodist Hall	£300

£4925 Grant Monies Approved in January

Agenda item 10

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AWAITING FURTHER INFORMATION AT TIME OF AGENDA

SpID Reports Inforamtion available

<https://www.whalleyparishcouncil.org.uk/uploads/otherDocuments/files/merged%20SpID%20Report%20for%20website.pdf>

County Councillor Gerald Mirfin
Sent by email
Gerald.Mirfin@lancashire.gov.uk

Phone: 0300 123 6780
Email: highwaysdistrictlead@lancashire.gov.uk
Our ref: VIP 85139
Date: 22 January 2025

Dear County Councillor Mirfin

Highways concerns - Wiswell Lane, Whalley

Thank you for your email of 7 January 2025, on behalf of [REDACTED], about various highways concerns on Wiswell Lane, Whalley.

We regularly inspect the carriageway and footways on Wiswell Lane as part of our routine highway safety inspections. These inspections help us identify any defects which meet our minimum investigatory level for repair. For road surfaces, this means any defect of 40mm or greater. For footways, it is any defect of 25mm or greater. Our risk-based approach does mean that we will also consider repairing shallower defects if they present a high risk to road users.

Our most recent inspection of Wiswell Lane was on 22 October 2024. We did identify five new investigatory level defects at the time. We repaired all of these by 31 October 2024.

We also welcome reports from highway users, as these can help identify defects which form between our routine inspections. We address these in the same way as our highway safety inspections. We have recently received reports from highway users and as a result we do have further repairs planned. We will complete these repairs as soon as is practical. Our officers will also inspect the surrounding area and highlight any failing previous infill repairs.

We do acknowledge that Wiswell Lane is showing signs of its age in places. However, we are satisfied that our regular safety inspections help keep it safe and serviceable.

Of course, we do not rely solely on our safety inspections. We also conduct video surveys each year to help compile our annual resurfacing programme. We consider a several factors when doing so. These include: the asset's strategic importance, the number of reported defects, the volume and speed of traffic, and its proximity to major utilities (such as hospitals).

Continued...



We repeat our video surveys each year to capture any ongoing deterioration. This helps ensure that we only put forward the most deserving schemes. Unfortunately, Wiswell Lane did not rank high enough to be included in our 2024- 2025 resurfacing programme. However, we have proposed a potential resurfacing programme for this road, and we will look to include it in a future programme when its relative priority warrants, based on the above criteria. In the meantime, we will continue to monitor its condition through the aforementioned highway safety inspections.

We have raised an order for us to jet and cleanse a gully on Wiswell Lane, near to the junction with Springfield Close. In addition to this, we will be completing jetting and cleansing of four gullies on Clitheroe Road between Whalley and Clitheroe. During our visits we will cleanse any gullies on either side of the reported gullies. This is to ensure that the system is working at maximum capacity. Our team will then report any underlying problems with these gullies once the cleansing is complete. We cannot provide exact details of when we will be on site to complete the gully cleansing due to high demand because of recent rainfall events. Please be assured that we will visit these locations as soon as is practical.

Regarding HGV traffic on Wiswell Lane, we do acknowledge that HGVs travelling through villages such as Whalley are not popular with residents. However, we currently have no substantiated concerns relating to Wiswell Lane. Therefore, we are satisfied that current routes through this village are appropriate for use by all traffic types with reasonable caution. As such, we cannot support the introduction of any weight restrictions, or advisory signage on Wiswell Lane. We would also not consider making Wiswell Lane access only or pedestrianising it, due to the good safety record that this road maintains.

We are not considering any new requests for additional street lighting or any increased levels of lighting. Our current priority is to maintain the existing streetlights on our network, and to replace any structurally defective columns for safety reasons. We have assessed the streetlights on Wiswell Lane. Their output is appropriate and typical of that on similar unclassified roads.

Residents may wish to report further highways defects using our online reporting tool: [Lancashire Report It - Login](#). If they cannot access online services, they can call our Customer Services team on 0300 123 6780. I hope you find this information useful.

Yours sincerely



Alex Conroy (He/Him)
Highways District Lead Officer
Highways District Lead Team
Highways Operations and Design
Highways and Transport
Lancashire County Council
T: 0300 123 6780
Email: highwaysdistrictlead@lancashire.gov.uk



Agenda Item 14

clerk@whalleyparishcouncil.org.uk

From: Licensing <Licensing@ribblevalley.gov.uk>
Sent: 29 January 2025 11:58
To: [REDACTED]
Cc: [REDACTED]
Subject: Licensing Act 2003: Consultation - Ribble Valley Borough Council Draft Cumulative Impact Assessment (CIA) 2025-2028
Flag Status: Flagged

Dear Consultee

At its meeting on 28 January 2025, the Council's Licensing Committee considered and approved a draft Cumulative Impact Assessment in relation to licensed premises in the Whalley & Painter Wood area.

Prior to the policy being adopted, it authorised the Head of Legal and Democratic Services to consult with interested parties to give them an opportunity to make representations.

A copy of the reports to committee and of the draft Cumulative Impact Assessment are available to view on the links below:

<https://democracy.ribblevalley.gov.uk/documents/s8552/Whalley%20CIA%20report%2028.1.25.pdf>

<https://democracy.ribblevalley.gov.uk/documents/s8553/Whalley%20CIA%2028.1.25%20appendix%201.pdf>

<https://democracy.ribblevalley.gov.uk/documents/s8554/CUMULATIVE%20IMPACT%20ASSESSMENT%2025-28%20v2.pdf>

Should you wish to contribute to the consultation please submit your comments to licensing@ribblevalley.gov.uk by Thursday 13 March 2025.

Regards

Catherine

Catherine Moore | Part Time Licensing Officer (Alcohol & Entertainment)
Ribble Valley Borough Council, Council Offices, Church Walk, Clitheroe, Lancashire BB7 2RA
T: 01200 414454 | **E:** catherine.moore@ribblevalley.gov.uk | **W:** www.ribblevalley.gov.uk
Work Pattern – Mon & Tue all day | Wed am

If you need assistance at other times, please contact my job share colleague, Helen McKee, on the above number



Ribble Valley
Borough Council
www.ribblevalley.gov.uk

Disclaimer

Tops for resident satisfaction – 78% of residents are satisfied with Ribble Valley as a place to live (2023 Residents Survey - Life in Ribble Valley)

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County Councillor Gerald Mirfin
Sent by email
Gerald.Mirfin@lancashire.gov.uk

Phone: 0300 123 6780
Email: highwaysdistrictlead@lancashire.gov.uk
Our ref: 85573
Date: 13 February 2025

Dear County Councillor Mirfin

Mitton Road Action Group

Thank you for your email of 23 January 2025, on behalf of the Mitton Road Action Group, about various highways concerns. I will address your questions in the order raised, before addressing any additional points raised by Mrs Tracy Austin.

1. **Site meeting** - Our officers receive many requests for site meetings, which can be very resource intensive. We therefore only agree to such requests if they would help our understanding of an issue, or if we had topics which would benefit from an on-site discussion. These criteria do not apply in this case for the reasons outlined below. As such, we must respectfully decline your request for a site meeting.
2. **Traffic Survey** – We acknowledge that HGVs travelling through villages are not welcomed by some residents. However, Mitton Road is a 'B' class arterial road. As such, we would expect to see higher traffic volumes here, with more commercial vehicle use, than on the surrounding local access roads.

We do now gather traffic data from a variety of sources, which means that we do not always need to conduct a traffic count. We obtain average speed data from satellite navigation vehicles moving around the highway network. As we gather data over the course of a whole year, we can also use this data to detect increases in traffic in any given area. At time of writing, there are no substantiated road safety concerns on Mitton Road. As such, we would not consider completing a traffic survey at this location.

3. **New Speed Limit** - The setting of local speed limits is evidence-led and represents the characteristics of the surrounding area. This in turn helps drivers assess what is a safe speed to travel and encourages self-compliance.

Department for Transport guidance suggests that speed limits should not be used to attempt to solve the problem of isolated hazards. Instead, drivers should adjust their behaviour to take into consideration the road, the traffic, and the weather conditions at the time.

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We have reviewed the average speed data for Mitton Road, from its junction with Broad Lane to its junction with Netherton Close. This indicates that there is no clear speeding issue which would justify any mitigation measures on our part. This includes changing the speed limit. The average 85th percentile speed on this stretch of road is 34.6mph. This being the speed at (or below which) 85% of vehicles travel. As this is a 30mph road, the 85th percentile speed would need to exceed 36mph to warrant our intervention.

We also have no plans to re-route HGVs elsewhere on the network. We would only consider doing so if there was a weak structure along Mitton Road that makes the road unsuitable for HGV traffic. No such structure exists.

4. **Mitton Road Business Park** – as you have directed this question to colleagues in Ribble Valley Borough Council, we will defer to them on this issue.
5. **Vibration monitoring** - we acknowledge that vibration induced in properties from passing traffic can be disconcerting. However, in our experience, these vibrations are extremely unlikely to cause structural damage.

We have investigated many similar 'vibration damage' claims in the past. However, none of our tests ever reached thresholds where damage would occur (according to British Standards). If local residents believe that ground borne vibrations are damaging their property, we respectfully ask that they provide evidence first. Ideally in the form of a structural engineer's report. They can send this by email to: highways@lancashire.gov.uk. We will then be happy to investigate further.

6. **New road markings** – we would only consider new road safety measures, such as signs and road markings, if there was an evidenced road safety issue. The above speed data does not suggest one at this time. However, we also reviewed the injury collision data for Mitton Road. There have been no recorded injury collisions here in the past five years. Whilst this is excellent news, this does not support the need for new road safety measures either.
7. **Refresh road markings** - In line with our Highways Maintenance Policy, we will only replace or refresh traffic markings at safety critical, or enforceable locations. These include solid centre line and edge of carriageway markings, junction give way markings, and stop lines. We will also refresh formal pedestrian crossing points and school zig zag markings. We will review all of the road markings along Mitton Road, and we will refresh these where appropriate. We cannot say exactly when, as we cannot lay road markings in extreme cold, wet, or rainy, conditions.

Mrs Austin has also raised her own issues, which I will address in the order raised. However, I will limit our replies to those which fall within our remit.

1. **Excess speeds** - As the highway authority, we are responsible for the setting and assessing of speed limits. We also ensure that the correct signage and legal orders are in place to make them enforceable. However, we are not responsible for enforcing speed limits or addressing driving offences. Only the police can do this.

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We do work closely with the police to target locations where casualties and speeds are higher. If there is an evidence-based speeding issue, we will look at introducing appropriate mitigation measures. Our overall approach being to encourage speed compliance. As outlined above, our most recent speed assessment found no clear speeding issue which warrants new road safety measures.

If residents do witness poor driver behaviour, we would encourage them to contact the police (who are the relevant enforcement body). Ideally with the vehicle registration details. They can do so by calling their non-emergency number 101, or through their '[Do It Online](#)' web page. They can also submit footage directly to the police through their [Operation Snap](#) website.

2. **Property vibrations** – see point 5 above.
3. **Road surface** - As you may be aware, we inspect Mitton Road every three months as part of our routine highway safety inspections. We then repair any defects we find that meet our minimum investigatory level for repair. For carriageways, this means any defect of at least 40mm deep. Our risk-based approach does mean that we will also consider repairing shallower defects. But only if we consider that they present a high risk to highway users.

We last inspected Mitton Road on 20 January 2025. We did identify some new investigatory level defects, and we repaired these by 4 February 2025. We are satisfied that these repairs left the road safe and serviceable.

We have put Mitton Road forward for possible inclusion in our 2025-2026 Capital Resurfacing Programme. At time of writing, Cabinet have not yet approved the final programme. We will publish the final list on our [Road and Footway Improvement Dashboard](#) as soon as practical after the Cabinet meeting of March 2025.

4. **Calderstones Hospital Development** – any questions about local development should be directed to Ribble Valley Borough Council, the Local Planning Authority.
5. **Monks Cross Housing estate bypass** – as point 4 immediately above.
6. **Parish Council speed data** – you would need to approach the Parish Council for any speed data they may have collated. We do not have access to this data. For the reasons outline above, there is insufficient evidence to support the need for speed cameras on Mitton Road. Even if there were, the current preference is for mobile speed enforcement rather than fixed camera. This helps ensure that the benefits of these operations are spread more widely around the county.
7. **Previous complaint** - Despite a thorough search of our records, we have not been able to find a historic report from Mrs Austin with the reference 11310. We have found a recent call of 17 January 2025, which cites an earlier speed limit change request sent to the Lancashire Road Safety Partnership. They declined this request on 21 January 2025, for the reasons outlined above.

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8. **Property vibration monitoring** – see point 5 on page 2 above.

9. **Face to face meeting** – see point 1 on page 1 above.

Finally, residents may benefit from the 'Lancashire Speed Toolkit' which gives examples of how they can raise awareness of speeding and road safety issues in their local area. You can find this on the [Lancashire Road Safety Partnership website](#).

I hope you find this information helpful.

Yours sincerely



Alex Conroy (He/Him)

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